

Sikka Ports & Terminals Limited

CIN: U45102GJ1997PLC031906

Amendment to the Notice

Amendment to the Notice of the Twenty Fourth Annual General Meeting (AGM) of the members of Sikka Ports & Terminals Limited scheduled to be held on Tuesday, September 29, 2020 at 11:00 a.m. IST through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”) being circulated at a shorter notice, to transact the amended business Item no 2:

Kindly note that this amendment to the Notice is being sent by email to all the members to whom the AGM Notice has been already sent, and all other persons entitled to receive such Notice pursuant to the provisions of section 101 of the Companies Act, 2013.

On and from the date hereof, the AGM Notice shall always be read in conjunction with this amendment. All other contents of the AGM Notice, save and except as amended by this amended notice, shall remain unchanged.

Ordinary Business

2. To appoint Ms. Geeta Fulwadaya, who retires by rotation as a Director and in this regard, to consider and if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** in accordance with the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, Ms. Geeta Fulwadaya (DIN: 03341926), who retires by rotation at this meeting be and is hereby appointed as a Director of the Company.”

By Order of the Board of Directors

V. Mohana
Company Secretary
ICSI Membership No.: F4882

Place: Bangalore
Date : September 26, 2020

Registered Office:
Admin Building, MTF Area, Village Sikka,
Taluka & District Jamnagar – 361140,
Gujarat
CIN: U45102GJ1997PLC031906
Website: www.sptl.co.in
Email: company.secretary@sptl.co.in
Tel: 022 35555500
Fax: 022 35555560

Corporate Office:- 3rd Floor, Maker Chambers IV, 222 Nariman Point, Mumbai 400021;
Tel:- 0091 22 3555 5500, Fax:- 0091 22 3555 5560 Email:- company.secretary@sptl.co.in Website:- www.sptl.co.in

Registered Office: Admin Building, MTF Area, Village Sikka, Taluka & District Jamnagar – 361 140, Gujarat

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1. In the Notice convening the AGM of the Company dated September 4, 2020 under item no. 2, Shri K R Raja (DIN: 00006673) director retiring by rotation was proposed to be reappointed as a director of the company liable to retire by rotation. Shri K. R. Raja (DIN: 00006673) tendered his resignation from the office of Director due to certain unforeseen circumstances with effect from September 22, 2020. Hence, in terms of Section 152 of the Act, Ms. Geeta Fulwadaya (DIN: 03341926), Director, retires by rotation at the Meeting. The Nomination and Remuneration Committee and the Board of Directors of the Company commend her re-appointment. The Company has received the requisite consent from the members of the Company to send the notice of amendment at a shorter notice. In view of the above, amended notice of the 24th Annual General Meeting of the members of the Company has been issued.
2. Details of Ms. Geeta Fulwadaya, Director retiring by rotation at the Meeting:

Age	40 years
Qualification	Commerce Graduate and an Associate Member of the Institute of Company Secretaries of India
Experience	Ms. Geeta Fulwadaya has an extensive experience in the field of corporate laws and allied matters for more than a decade
Terms and conditions of re-appointment	In terms of Section 152(6) of the Act, Ms. Geeta Fulwadaya who was appointed as a Director at the Annual General Meeting held on September 30, 2015, is liable to retire by rotation at the Meeting.
Remuneration last drawn in the Company	Rs. 1,10,000 (Sitting Fees)
Remuneration sought to be paid	Sitting Fees to be paid for the Financial Year 2020-21
Date of first appointment on the Board	31.03.2015
Shareholding in the Company as on March 31, 2020	NIL
Relationship with other Directors/ Manager / other Key Managerial Personnel of the Company	None

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Number of meetings of the Board attended during the FY 2019-20	5
Directorships of other Boards as on March 31, 2020	Reliance Retail Limited Jamnagar Utilities & Power Private Limited Reliance Petro Marketing Limited Prakhar Commercials Private Limited Reliance Commercial Dealers Limited IMG Reliance Limited Reliance Gas Pipelines Limited Reliance SMSL Limited Indiawin Sports Private Limited Jio Content Distribution Holdings Private Limited Jio Television Distribution Holdings Private Limited Jio Digital Distribution Holdings Private Limited Jio Digital Cableco Private Limited Hathway Cable And Datacom Limited Den Networks Limited Actoserba Active Wholesale Private Limited
Membership / Chairmanship of Committees of the other Boards as on March 31, 2020	Reliance Retail Limited – Member of Compliance Committee of the Board of Directors Jamnagar Utilities & Power Private Limited - Member of Corporate Social Responsibility Committee, Nomination and Remuneration Committee and Finance Committee of the Board of Directors Reliance Gas Pipelines Limited - Member of Nomination and Remuneration Committee of the Board of Directors

3. Ms. Geeta Fulwadaya is interested in the Ordinary Resolution set out at Item No. 2 of Amendment to the Notice with regard to her re-appointment. Save and except the above, none of the Directors / Key Managerial Personnel of the Company / their relatives / relatives of Ms. Geeta Fulwadaya are, in any way, concerned or interested, financially or otherwise, in the Ordinary Resolutions set out under Item No. 1 of the Notice and Item No. 2 of Amendment to the Notice.

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